

FAUQUIER COUNTY DISABILITY SERVICES BOARD

**DISABILITY FRIENDLY BUSINESS
NOMINATION FORM**

Name of Business: _____

Address: _____ Zip _____

Contact Person _____ Phone _____ Email _____

Type of Business: _____

Nominator's Name _____ Phone _____ Email _____

The nominee is being submitted for the following category:

_____ For meeting the needs of employees and customers with disabilities in terms of accommodation and accessibility in and around the place of business.

_____ For making a commitment to promote positive awareness among its employees of the needs of customers with disabilities.

_____ For making a commitment to hire persons with disabilities or aid employees with disabilities to further their careers.

Please use the space below to describe how the nominee has met the criteria as specified above. Keep in mind that the business should have demonstrated efforts *beyond* simple compliance with state or federal ADA laws. Be sure to cite examples. Refer to the "Disability Friendly Checklist" as a guide to evaluate the business.

Please submit your nomination to: Fauquier County DSB, 24 Pelham Street, Warrenton, VA 20186. You may fax your nomination to 540-349-1792. Questions: 540-341-7950 ext. 25.

Date Received in DSB Office _____ (for DSB completion only)



Fauquier County Disability Services Board



DISABILITY FRIENDLY BUSINESS AWARDS CHECKLIST

Please consider the following questions when nominating and evaluating businesses for the Fauquier County "Disability Friendly Business Award".

Considerations for Evaluating Accessibility

- Is the entrance to the business accessible to person with mobility limitations? Is the entry to the building on an even, hard surface without steps?
- If the accessible entrance is not immediately apparent, are there directional signs?
- Are there handicapped parking signs/spaces with necessary space for vans with lifts?
- Does the business provide accessible restrooms, phones, water fountains?
- Is there a notice on the front door indicating assistance will be provided for customers with disabilities?
- Are there sensors or automatic door openers?
- Is there a lift or elevator (if necessary)?
- Is there Braille on elevator panels or signs for public restrooms?
- Is Braille or large print available on menus?
- Is there a TTY or volume control on a public telephone?
- Is the seating such that it accommodates wheelchairs?
- Are there wide aisles and/or appropriately spaced displays of merchandise for wheelchairs to maneuver through?
- Is the company's website user-friendly to visitors with disabilities?

Considerations for Evaluating Customer Friendliness

- Is the staff alert and helpful to customers who have visible disabilities?
- Does someone on staff know sign language?
- Has the business offered disability awareness training to staff?
- If removal of a barrier is not "readily achievable", are the goods, services, etc. made available through alternative methods?

Considerations for Evaluating Employment Friendliness

- Are persons with disabilities included in their job applicant pool?
- When interviewing persons with disabilities, is the focus on the candidate's skills and abilities, not the disability?
- Has an effort been made to educate management or human resources personnel on ADA laws and compliance?
- Are policies, practices and procedures flexible enough that, if necessary, modifications can be made to ensure that the skills and abilities of applicants with disabilities are equally represented?